

**Report to:** West Yorkshire Combined Authority

**Date:** 22 June 2023

**Subject:** **Officer Arrangements**

**Director:** Alan Reiss, Chief Operating Officer

**Author(s):** Caroline Allen, Head of Legal & Governance

Is this a key decision?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Is the decision eligible for call-in by Scrutiny?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Does the report contain confidential or exempt information or appendices?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If relevant, state paragraph number of Schedule 12A, Local Government Act 1972, Part 1:	
Are there implications for equality and diversity?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

## 1. Purpose of this Report

1.1 To approve the Officer Delegation Scheme for Non-Mayoral Functions at **Appendix 1**.

## 2. Information

2.1. Minor changes are proposed to the current Officer Delegation Scheme for Non-Mayoral Functions, and these are shown as tracked changes on the Scheme at Appendix 1. In brief, these include:

- Explicitly adding safeguarding to the general delegations to all Directors at paragraph 2.9.
- Revising an error at paragraph 3.2 that the function excepted from those exercisable by the Chief Executive is as Data Protection Officer not Senior Information Risk Officer.
- Clarifying and making explicit at paragraph 5.7 and 6.2 the definition of 'value' threshold for settlements and extending the consultation requirements.

2.2. As part of the Organisational Evolution project, it is anticipated that further changes to Officer Delegations may be required, and a more substantive report is likely to be brought back to Members for consideration at the September meeting of the Combined Authority.

### **3. Tackling the Climate Emergency Implications**

3.1 There are no climate emergency implications directly arising from this report.

### **4. Inclusive Growth Implications**

4.1 There are no inclusive growth implications directly arising from this report.

### **5. Equality and Diversity Implications**

5.1 The Officer Delegation Scheme reflects the role of all Directors to implement and ensure compliance with requirements relating to Equality and Diversity .

### **6. Financial Implications**

6.1 There are no financial implications directly arising from this report.

### **7. Legal Implications**

7.1 The Combined Authority publishes its Officer Delegation Scheme in accordance with legal requirements, in Part 3 of the Constitution.

### **8. Staffing Implications**

8.1 The Officer Delegation Scheme provides that any officer may sub-delegate their functions to another officer of suitable experience and seniority.

### **9. External Consultees**

9.1 None.

### **10. Recommendations**

10.1 That the Combined Authority approves the Officer Delegation Scheme in relation to Non-Mayoral Functions attached as Appendix 1 to this report.

### **11. Background Documents**

11.1 None.

### **12. Appendices**

Appendix 1 - Officer Delegation Scheme (Non-Mayoral Functions)